



IAS-YOUTH COMPUTER CENTRE

88/1, Queen Apartment, 2nd Floor, Dum Dum Road,
Near Life Line Medical Store, Kolkata, 700030, W.B.

Mob--9088203015

Email-info@iasyc.in



SL	COMPUTER COURSES (ADVANCE LEVEL)	CODE	DURATION	FEE
1	CERTIFICATE IN COMPUTER APPLICATION	CCA	6 Month	2500
2	DIPLOMA IN COMPUTER APPLICATION	DCA	12 Month	5500
3	ADVANCE DIPLOMA IN COMPUTER APPLICATION	ADCA	18 Month	8500
4	CERTIFICATE IN INFORMATION TECHNOLOGY	CITA	6 Month	2500
5	DIPLOMA IN INFORMATION TECHNOLOGY	DITA	12 Month	5500
6	ADVANCE DIPLOMA IN INFORMATION TECHNOLOGY	ADITA	18 Month	8500
7	CERTIFICATE IN OFFICE MANAGEMENT	COM	6 Month	3000
8	DIPLOMA IN OFFICE MANAGEMENT	DOM	12 Month	6000
9	ADVANCE DIPLOMA IN OFFICE MANAGEMENT	ADOM	18 Month	9000
10	CERTIFICATE IN DATA ENTRY OPERATION	CDEO	6 Month	4000
11	DIPLOMA IN DATA ENTRY OPERATION	DDEO	12 Month	8000
12	ADVANCE DIPLOMA IN DATA ENTRY OPERATION	ADDEO	18 Month	12000
13	CERTIFICATE IN ADVANCE EXCEL/MIS	CAE	6 Month	7000
14	DIPLOMA IN ADVANCE EXCEL/MIS	DAE	12 Month	12000
15	CERTIFICATE IN FINANCIAL ACCOUNTING (TALLY & GST)	CFA	6 Month	6000
16	DIPLOMA IN FINANCIAL ACCOUNTING (TALLY & GST)	DFA	12 Month	12000
17	DIPLOMA IN PROFESSIONAL ACCOUNTING (Tally + GST + MIS)	DPA	12 Month	18000
18	CERTIFICATE IN COMPUTER AIDED DESIGN/AUTOCAD	CCAD	6 Month	6000
19	DIPLOMA IN COMPUTER AIDED DESIGN/AUTOCAD	DCAD	12 Month	12000
20	CERTIFICATE IN COMPUTER HARDWARE	CCHM	6 Month	6000
21	DIPLOMA IN COMPUTER HARDWARE	DCHM	12 Month	12000
22	DIPLOMA IN COMPUTER HARDWARE & NETWORKING	DCHN	12 Month	25000
23	CERTIFICATE IN DESKTOP PUBLISHING/GRAPHIC DESIGNING	CDTP	6 Month	6000
24	DIPLOMA IN DESKTOP PUBLISHING/GRAPHIC DESIGNING	DDTP	12 Month	12000
25	WEB DESIGNING COURSE	WD	6 Month	6000
26	TYPING COURSE IN ENGLISH	TE	6 Month	2000

SPOKEN ENGLISH (ADVANCE COURSES)

27	CERTIFICATE IN SPOKEN ENGLISH	CSE	6 Month	4000
28	DIPLOMA IN SPOKEN ENGLISH	DSE	6-12 Month	7000
29	ADVANCE DIPLOMA IN SPOKEN ENGLISH	ADSE	12-18 Month	12000

KIDS/JUNIOR COURSES (SPOKEN ENGLISH & COMPUTER COURSES)

1	SPOKEN ENGLISH JUNIOR (LEVEL-I)	SEJ-I	12 Month	5000
2	SPOKEN ENGLISH JUNIOR (LEVEL-II)	SEJ-II	12 Month	5500
3	SPOKEN ENGLISH JUNIOR (LEVEL-III)	SEJ-III	12 Month	6000
4	COMPUTER APPLICATION JUNIOR (LEVEL-I)	CAJ-I	12 Month	4000
5	COMPUTER APPLICATION JUNIOR (LEVEL-I)	CAJ-II	12 Month	4500
6	COMPUTER APPLICATION JUNIOR (LEVEL-II)	CAJ-III	12 Month	5000

ADVANCE LEVEL BASIC COMPUTER COURSES

DIPLOMA IN OFFICE MANAGEMENT (DOM)

- TYPING COURSE FREE
- SPOKEN ENGLISH COURSE FREE(Basic)
- Course Duration: 12 Month
- Weekly 3+1 Day Classes.
- Free Practice after Course
- Certificate within 15-20 days after the course.
- Certificate valid in All Govt. & Private Job
- **Course Fee: 6000/-** (Pay in easy installments)

CERTIFICATE IN OFFICE MANAGEMENT (COM)

- TYPING COURSE FREE
- Course Duration: 6 Month
- Weekly 3 Days Classes.
- Free Practice after Course
- Certificate within 15-20 days after the course.
- Certificate valid in All Govt. & Private Job
- **Course Fee: 3000/-** (Pay in easy installments)

COMBINED COURSE OFFER AFTER EXAM FOR BETTER JOB OPPORTUNITIES

Eligibility:

- Minimum Qualification must be 12th / HS
- Minimum age: 17 Years

SL	JOB/CAREER ORIENTED COURSES	CODE	DURATION	CERTIFICATE COURSE	DIIPLOMA COURSE
1	MIS/Advance Excel EXPERT	MIS	12 Month	25000	35000
2	Data Entry Operation Course	DEO	12 Month	25000	35000
3	Financial Accounting Course (Tally & GST)	DFA	12 Month	25000	35000
4	Professional Accounting Course (Tally/GST/MIS)	DPA	12 Month	35000	45000
5	Graphic Designing Course / DDTP	DGD	12 Month	25000	35000
6	Computer Hardware Maintenance Course	DCHM	12 Month	25000	35000
7	Computer Hardware & Networking Course	DCHN	12 Month	35000	45000

The Following courses/offers - included with combo Courses:

- Office Management/Ms-Office Package (Advance Basic Course)
- Typing Course with the target 30 WPM to 40 WPM
- Diploma in Spoken English with Accent & Voice Modulation
- Interview Skill Preparation For Job
- Free Placement/Job Training after the course
- 100% Job Support after the Course
- No Field Job / Only Back Office Job Support

NEED DOCUMENTS AT THE TIME OF ADMISSION

- Proof of Identity: Aadhaar Card/Pan Card/Driving License/Birth Certificate
- Address Proof: Aadhaar Card/Voter Card/Driving License/Passport
- 2 Copies Passport Size Photo

NOTE: