



IAS YOUTH COMPUTER CENTRE (IASYC)

(An institution Registered under Society Act- Act XXVI of 1961. of India, N.C.T., New Delhi)

An ISO 9001:2008 Certified Institution

Head Office : 2nd Floor, Dumdum Queen, 88/1, Dumdum Road, Kolkata -700030, W.B., INDIA

Reg. office: - Jhargram, Pasch Medinipur (INDIA)

Date:.....

AGREEMENT OF AFFILIATION COMPUTER TRAINING CENTRE

Agreement for affiliation M/s _____ with
IASYC., for running a computer training centre
at _____ District
_____ State

This bi-party agreement is made between **First Party – IAS YOUTH COMPUTER CENTRE (IASYC)**,
2nd Floor, Dumdum Queen, 88/1, Dumdum Road, Kolkata - 700030, W.B., India and

Second Party – M/s _____
_____ registered at _____

IAS YOUTH COMPUTER CENTRE (IASYC) a unit of Sai Child care and Social Development Organization
(Regd. No: S/IL/65667) registered under Govt. of West Bengal and Ministry of Home Affairs, Govt. of
India., engaged in

popularization of electronic computer and new technology, / vocational training, consultancy and
publication and whereas M/S _____

_____ is also aiming to the same. This agreement is being made for running a
IASYC affiliated Computer software training, software development and data processing centre (here
in after called authorized study centre – IASYC.).

Authorized Signatory

Rubber stamp of institute

The detail terms and conditions for ASSOCIATES (ACC), are as:

1. ASSOCIATES (ACC), will ensure comfortable learning environment including well furnished study room, laboratory, library, drinking water, facilities for boys & girls, and other essential basic infrastructure facilities. The ASSOCIATES should be located in safe and secure place.
2. ASSOCIATES (ACC), would make sure the availability of equipments in excellent working condition to the students with updated version of software.
3. ASSOCIATES (ACC), will ensure the qualified / trained faculty for the students. Appropriate teaching methodologies will be used in the theory and practical classes at ASSOCIATES.
4. ASSOCIATES (ACC), will arrange & use all legal software at Authorized Study Centre. All legal matters arising out of non-compliance of these issues will be at risk of ASSOCIATES .
5. ASSOCIATES (ACC), will make all payments pertaining to proper operation of the Centre like rent of the premises, salary of staff, electricity and water bills, and such other expenses will be borne by ASSOCIATES (ACC), itself and will not be forwarded to IASYC in any case.
6. ASSOCIATES (ACC), shall maintain all the administrative (like- Staff Appointment Letter, Attendance Register, Leave file, List of Schools and colleges in the area, Registration certificate, Board of the organization / proprietors , Bye Laws, etc.), programmatic (like – List of the courses, List of students, time table : batch wise, Students assessment sheets, lab. register, etc.) and financial records (Books of accounts: Cash book, ledger, bill and vouchers file, ITR, audited statements and reports, etc.). Such records would be presented for inspection by appropriate authority of IASYC on request.
7. ASSOCIATES shall display the information / flex in front of the ASSOCIATES (ACC), which has Provided by IASYC..
8. ASSOCIATES (ACC), will appoint a person for communication with DFA / SFA and IASYC HO. He/she will be Responsible to update the programmes on regular basis, or as and when required by DFA / SFA / IASYC HO.
9. ASSOCIATES (ACC), will ensure the quality and brand of IASYC in the field of computer education at your Centre.
10. Depending upon the managerial and technical capacity of the ASSOCIATES (ACC), IASYC. HO can ask to Implement other projects through ASSOCIATES (ACC), in the area. Similarly IASYC. may involve to ASSOCIATES for consultancy, marker research and other assignments ASSOCIATES (ACC), geographical area. However, in all such cases a separate detailed TOR will be signed in by both of the parties.
11. IASYC Centre is Non transferable. If the Director of ASSOCIATES decides to transfer it to some another Person /organization, he / she has to take permission from the authorized person at IASYC and transfer fee fixed by IASYC. ,H.O. will have to be paid with a fresh agreement.
12. In case of the relocate the ASSOCIATES (ACC), within the city/town ASSOCIATES has to take prior permission from IASYC . HO. for the same.
13. The IASYC., H.O. retains the right of canceling the above agreement without any compensation to ASSOCIATES , even within the period of validity of this agreement, if the ASSOCIATES's operation found not as per the clauses given in this agreement of incase of any financial mis-appropriation.
14. Irregularity by the ASSOCIATES (ACC), or due to any other cause which hinder the smooth operation of ASSOCIATES (ACC), , IASYC., H.O. has the right to transfer the candidates studying at your Centre. In all such matters the decision of authorized person by IASYC., will be final and binding.

Authorized Signatory**Rubber stamp of institute**

15. In case of Government project, University programmes of DOEACC 'O', 'A', 'B' level or any other such coordinated programmes, IASYC. takes part, the losses caused by the change in policy, Government / university directives, all the responsibility will be taken care by ASSOCIATES (ACC), . IASYC. Will not be responsible for any such changes and its affects.
16. There should not be duplicity in affiliation with different agencies AS shall adhere on the agreement signed in by both of the parties and no other affiliation similar to this will be signed in by the ASSOCIATES during the validity period of agreement.
17. ASSOCIATES (ACC), will not be entitled to take loan or credit or any other liability in the name of IASYC..
18. The affiliation fees and annual fees once paid to IASYC. H.O. will be Non-Refundable.
19. ASSOCIATES's (ACC), liabilities will be borne by ASSOCIATES itself and not to be forwarded to IASYC. in any case.
20. This agreement is valid for one financial year only. It can be renewed with the mutual consent and after the payment of annual license fee of Rs. 3000/- (Three Thousand only) through DD in favor of IAS YOUTH COMPUTER CENTER (IASYC) payable at Kolkata.
21. Any dispute arising out of above agreement would be settled only at the jurisdiction of KOLKATA.

I accept and agree to the above condition given in clauses (1) to (21) as above and any other text or annexure as part of this agreement. I also declare that I am authorized signatory of the ASSOCIATES (ACC), and my signatures as given below are my true signature.

Signed on this day _____ of _____ Year _____

Name and Signature of the Authorized Study Centre Director

**(Authorized Signatory) Director
With rubber Stamp IASYC**

Name: _____

Witness 1- Signature _____
Name _____

Witness 2- Signature _____
Name _____

Address of the ASSOCIATES (ACC)

Phone/Mobile _____
E-Mail Address _____

**(Authorized Signatory)
Forwarded by (DFA)**

Name:
Address:
Email ID:
Website:
Contact No.:

**(Authorized Signatory)
Recommended by (SFA)**

Name:
Address:
Email ID:
Website:
Contact No.:

Authorized Signatory

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